



Oxford Junior Ice Dance Club **Code of Conduct and Guidelines for Parents**

(Version 2)

We want everyone to enjoy skating at our Junior Ice Dance Club session. To ensure that everyone has a safe and productive session, certain rules are in place, which are summarised in the following code of conduct. In general, courtesy and common sense should prevail at all times.

Parents or guardians should sign the declaration below on behalf of themselves and their skater(s) to show that they have read and understood these guidelines.

Information for skaters

1. **Group teaching:** For part of the session, skaters will be divided into groups to work with the coaches on different aspects of ice dance.
 - (a) Skaters should stay with the group to which they have been allocated unless a coach decides to move them into a different group.
 - (b) Skaters are expected to pay attention to and co-operate with the coaches at all times during group teaching sessions.

2. **Guided practice:** Outside the group lessons, the coaches may ask skaters to work on specific things by themselves or in small groups, including running pattern dances with music.
 - (a) The coaches' instructions should be followed at all times.
 - (b) If a specific pattern dance is announced, skaters who are not working on that dance should keep clear of those who are. The coaches will advise if there are areas of the ice where they can continue to practise safely, or may ask them to step off the ice briefly.

3. **Individual practice:** Part of the session may be used for individual practice.
 - (a) At all times, skaters must be aware of other skaters whose patterns they may be obstructing. Most, but not all, patterns travel anti-clockwise around the rink.
 - (c) If private lessons are taking place, skaters in lessons have priority on the ice, followed by skaters practising a pattern or free dance with music.
 - (d) As dance patterns cover the whole surface of the ice in repeated circuits, please do not dominate one part of the rink [e.g. the base line or a hockey circle].
 - (e) If standing still on the ice, please stay close to the barrier and be aware of approaching skaters.
 - (f) Jumping (other than small dance jumps as part of free dance choreography) is not permitted.
 - (g) Spectators should stand clear of the barrier, as skaters may perform patterns that come extremely close to the edge of the ice. For the same reason, please do not leave items on the barrier that can be easily knocked onto the ice [e.g. blade guards and bottles].
 - (h) Chatting and socialising must take place off the ice, not during the session.

4. **Music:**

Coaches will have control of the music for the duration of the session. Skaters should not put on their own music.

5. **Equipment and Clothing:**
 - (a) All skaters are expected to provide their own figure or dance skates.
 - (b) Skaters should wear appropriate sports clothing that allows lines to be seen and does not restrict movement.
 - (c) Long hair should be tied back.

6. **Outside Club Sessions:**

While at the rink, skaters are expected to be familiar with and adhere to the rules governing the session they are skating on, including Oxford Ice Rink's patch guidelines and Oxford School of Skating's anti-bullying policy, and to be co-operative with coaches and rink staff at all times.

Skaters participating in off-ice sessions organised by the Club should be attentive and follow the instructions of the person running the session.

At events away from the rink, skaters should remember that they are representing both the Club and the rink, and not behave in a manner that is detrimental to either.



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Information for parents

1. Supervision and Collection:

The Club is not responsible for supervising skaters when they are not on the ice for the Club session or participating in a club-organised off-ice session.

For children under 10, one parent or guardian must be present at all times when the child is in the rink. For other children, it is recommended that one parent or guardian remains present.

If a child needs to be collected from the session early, the parent should inform a coach or committee member of this in advance,

Parents of older children must ensure that arrangements are in place for their child to be collected promptly at the end of the session. The Club is not responsible for getting the child home if they are not collected. Please see the OXIST Safeguarding Policy for the Club's policy on late collection.

Parents who do not remain present throughout the session must provide the club with any phone numbers on which they are likely to be reached, in case they need to be contacted in an emergency.

2. Attendance:

Continuous non-attendance for a period of six weeks without good reason may result in a skater's membership being terminated without refund of fees paid. Should the skater wish to rejoin the club at a later date, they will have to reapply for membership, and may have to join a waiting list if one is in operation at the time.

If an extended absence due to illness, injury or other circumstances is anticipated, parents should discuss this with club officers as soon as it becomes apparent, to agree how to proceed.

3. Photography:

No unauthorized photography, video or digital imaging, which includes the use of camera phones, is permitted at club sessions, competitions or organized events wherever held.

At Oxford, the club allows parents to take photographs of their own children, but other children may only be photographed with explicit permission from the child and one of their parents/guardians.

Parents should note that at competitions and other events, photography and videoing, if allowed at all, is likely to be subject to them obtaining a permit in advance.

4. Medical Declaration:

The Club is required to keep a record of any medical information which might affect the safety of the skater or those around them during the session. Parents are therefore asked to complete a medical declaration and consent form at the start of the club year, and inform the club of any changes in their child's health in the course of the year.

5. Complaints:

Anyone with concerns about the behaviour of a club member should speak to a committee member rather than addressing the skater directly. The committee will take the issue up with the skater and their parents as appropriate.

6. Sanctions:

Any breaches of this code of conduct will be dealt with as soon as possible by a member of the Club Committee. Persistent concerns or breaches may result in skaters or parents being asked not to attend club sessions, competitions or any other event organised by the Club if their attendance is considered detrimental to the welfare of other participants.

The ultimate sanction, should a skater or their parent/guardian continue to breach the code of conduct, may regrettably be the expulsion of the skater from the Club.



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Good practice

Skaters should:

- Be friendly and particularly welcoming to new members.
- Be supportive and committed to other team members, offer comfort when required.
- Be fair and be trustworthy
- Respect coaches, judges and accept decisions.
- Show appropriate loyalty and be gracious in defeat.
- Respect opponents.
- Not cheat or be violent and aggressive.
- Make the club a fun place to be.
- Behave and listen to all instructions from the coach.
- Show respect to other children and young people and show team spirit.
- Take care of equipment owned by the club.
- Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background or religious beliefs or sexual identity.
- Refrain from the use of bad language or racial/sectarian references. This includes bullying using social media or texting.
- Not get involved in inappropriate peer pressure and push others into something they do not want to do

Parents should:

- Encourage their child to skate in a safe and healthy environment.
- Encourage good sportsmanship by demonstrating positive support for all skaters, coaches, volunteers and officials and do not question the judgement of event officials
- Emphasise that doing one's best is more important than winning. Teach that effort and participation are important as victory
- Do their best to make skating fun and remember that the child participates in sports for his/her own enjoyment – not their own. Children should not be forced to participate unwillingly
- Accept the decisions of coaches, judges and other officials
- Advise their child to treat other skaters, coaches and officials with respect
- Advise their child to treat everyone equally and sensitively regardless of their age, disability, gender, race, ethnic origin, cultural background, sexual orientation, religious beliefs or political affiliation
- Inform their child's coach of any physical disability that may affect the safety of the child or the safety of others.
- Encourage their child to play by the rules, and teach them that they can only do their best
- Ensure that their child understands their code of conduct
- Behave responsibly whilst spectating; and not cause embarrassment either to their child or the club
- Show appreciation and support the coach
- Be realistic and supportive
- Place the emotional and physical well-being of their child ahead of their personal desire to win.
- Support all efforts to remove verbal, physical and racist abuse from ice skating
- Remember that young people and vulnerable adults learn best by example

Parents have the right to:

- Be assured that their child is safeguarded during their participation in sport
- Be informed of problems or concerns relating to their children
- Be informed if their child is injured
- Have their consent sought for participation in events
- Have their consent sought for participation in film or photography
- Contribute to decisions within the Club
- Have any concerns about any aspect of their child's welfare listened to responded to



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Declarations

Skaters

- I/we (name(s) of skater(s)) _____
are aware of the Oxford Junior Ice Dance Club Code of Conduct and the Oxford School of Skating Anti-Bullying Policy.
- I/we (name(s) of skater(s)) _____
consent to be photographed/videoed at any ice skating event/venue as a member of Oxford Junior Ice Dance Club. (If consent is not being given, do not fill in this section.)

Parents

- I agree that (name(s) of skater(s)) _____
will abide by the Club rules as laid out in the Oxford Ice Skating Club (OXIST) Constitution 2016, this Code of Conduct, and the Oxford School of Skating Anti-Bullying Policy. I understand that failure to do so may result in dismissal from the Club without reimbursement of fees.
- I understand that skating is a high risk activity, and skaters participate at their own risk. Although sessions are insured in respect of legal liabilities (third party and public liability), personal accident insurance for my child is not covered. I also understand that any extension of insurance for my child is my responsibility.
- I confirm that I have read, or been made aware of, the Club's policies, and will abide by the following:
- Oxford Ice Skating Club (OXIST) Constitution 2016
 - Oxford Junior Ice Dance Club Code of Conduct and Guidelines for Parents
 - OXIST Safeguarding Policy
 - Oxford School of Skating Anti-Bullying Policy
- I give permission for (name(s) of skater(s)) _____
to be photographed/videoed at any ice skating event/venue while they are a member of Oxford Junior Ice Dance Club. Any such photograph or video may be used by the Club on its noticeboard, on the Club's official website, www.oxist.co.uk, or to promote the Club and/or ice dance in the press or other media, including social media. (If consent is not being given, do not fill in this section.)

Signature of skater: _____

Signature of skater: _____

Signature of skater: _____

Signature of parent or guardian: _____

Name of parent/guardian (please print in capitals): _____



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Date: _____